

## Director of Research and Policy

### About HCCI

The Health Care Cost Institute (HCCI) is an independent, non-profit research institute located in Washington, D.C. with a mission to produce and promote research and analyses on the causes of rising U.S. health spending. HCCI maintains a national, multi-payer, longitudinal dataset covering more than 50 million lives that contains data on the private health insurance market. We also have access to claims data on 134 million Medicare and Medicaid beneficiaries. Altogether, these datasets represent over half of the U.S. population. Researchers and policymakers use HCCI's commercial claims data to study the health care system, evaluate existing and new policies, and assess health care quality. HCCI's own multi-disciplinary team of researchers produce timely, policy-relevant reports and analyses in an academic but fast-paced environment. HCCI partners on projects with multiple leading academic institutions around the U.S., collaborates with national and local media organizations, and provides insights and recommendations to national and state legislators. For further information, please visit our website at [www.healthcostinstitute.org](http://www.healthcostinstitute.org).

### Join the Team that Drives the Debate on National Health Care Spending

HCCI is seeking a Director of Research and Policy to oversee HCCI's internal research agenda, including HCCI's annual reports, and periodic issue and data briefs. In addition, the Director of Research and Policy will supervise a team that manages independent policy research projects, writing public reports and policy briefs, and contract research.

#### The Director of Research and Policy will

- Serve as a member of HCCI's Senior Leadership Team
- Supervise a team of senior researchers, researchers, and research assistants
- Lead HCCI's research agenda, including
  - Setting research priorities for the year with a focus on HCCI's unique competencies and the policy environment
  - Overseeing implementation of the agenda
  - Author high-profile research projects
- Direct HCCI's policy activities, including
  - Monitoring federal and state legislation relevant to HCCI's mission
  - Responding to legislative and executive branch requests for data and analysis
  - Highlight HCCI research findings to policymakers
- Oversee HCCI's client-based research, including serving as the point of contact for current and prospective clients
- Assist the President and CEO and Vice President in generating revenue opportunities
- Represent HCCI in public venues, including conferences, advisory boards, and with the media

- Liaise with external researchers who license or are interested in licensing HCCL's commercial dataset
  - Manage review of external researcher proposals and products
  - Answer substantive questions about HCCL's dataset and the research questions it is best suited to answer.

### **In our candidates, we look for**

- Leadership and expertise in research methods and policy demonstrated by 7+ years management experience in a research organization
- A PhD in health services research, health economics, public policy, or a related field
- Extensive health care and/or health policy experience
- Knowledge of quantitative research study design, statistical analysis, and academic publishing
- Claims data experience
- Excellent verbal and written communication skills, especially the ability to write about quantitative findings for non-quantitative audiences
- Desire to work in an exciting and demanding start-up environment
- Demonstrated ability to:
  - Cultivate relationships with a diverse group of external stakeholders and academic faculty
  - Make timely and well-reasoned decisions based on an insightful analysis of all critical information
  - Monitor progress, identify issues, and intervene to remove obstacles
  - Motivate and hold individuals accountable for deliverables and schedules
  - Work in a collaborative organization

You will be joining a hybrid team that works remotely as well as spending time in HCCL's headquarters in Washington, D.C.

The annual salary for this position ranges from \$170,000 to \$190,000. HCCL also provides competitive benefits to full-time employees, including 403B retirement contributions with immediate vesting and health insurance.

*Proof of COVID-19 vaccination is required for employment at HCCL.*

**To apply, please send a resume and cover letter with “Director of Research and Policy” in the subject line to [careers@healthcostinstitute.org](mailto:careers@healthcostinstitute.org).**

For more information on HCCL, please visit [www.healthcostinstitute.org](http://www.healthcostinstitute.org).