

Vice President

About HCCI

The Health Care Cost Institute (HCCI) is an independent, non-profit research institute located in Washington, D.C. with a mission to produce and promote research and analyses on the causes of rising U.S. health spending. HCCI maintains a national, multi-payer, longitudinal dataset covering more than 50 million lives that contains data on the private health insurance market. We also have access to claims data on 134 million Medicare and Medicaid beneficiaries. Altogether, these datasets represent over half of the U.S. population. Researchers and policymakers use HCCI's commercial claims data to study the health care system, evaluate existing and new policies, and assess health care quality. HCCI's own multi-disciplinary team of researchers produce timely, policy-relevant reports and analyses in an academic but fast-paced environment. HCCI partners on projects with multiple leading academic institutions around the U.S., collaborates with national and local media organizations, and provides insights and recommendations to national and state legislators. For further information, please visit our website at www.healthcostinstitute.org.

Join the Team that Drives the Debate on National Health Care Spending

We are looking for a Vice President to work collaboratively with the President and CEO to advance this dynamic organization's mission to use data and analytics to lower health care costs and increase value. This position is ideal for a senior leader with deep expertise and broad experience in health policy, data, and analytics.

The Vice President will

- Serve a critical role on the senior leadership team that drives the overall strategy for the organization and cultivates a culture of communication, cohesiveness, and support
- Work with the President and CEO to develop strategic opportunities and manage technical staff working on data governance, advanced analytics, and policy research
- Assisting the president and CEO in developing new funding and revenue opportunities, including managing strategic development processes
- Lead HCCI's operations and implementation of HCCI's strategic priorities, including:
 - Managing the budget, engaging with the board of directors, and conducting performance reviews
 - Overseeing HCCI's data assets, infrastructure, and governance.
- Work with HCCI's team to produce consistent, high-quality data products, analytics, and policy research
- Develop and maintain systems, processes, and tools to support HCCI's operations

In our candidates, we look for

- Substantial health care policy expertise demonstrated by 10-15 years of work experience in government or managing policy-relevant government contracts.
- Extensive experience working with health care claims demonstrated by 5-10 years supervising junior staff in carrying out original research; candidates should have excellent quantitative skills, including experience using SQL, SAS, or other programming languages.

- At least three years' experience working on development activities including writing proposals, grant applications, and developing project budgets.
- Outstanding verbal and written communication skills, with a proven record of writing research and policy briefs on quantitative findings for non-quantitative audiences.
- Excellent organizational and time management skills.
- Proactive and entrepreneurial spirit and a desire to work in an exciting and demanding environment. Eagerness to contribute to a small, fast-paced team, including a willingness to work on a variety of topics and organizational priorities.

You will be joining a hybrid team that works remotely as well as spending time in HCCI's headquarters in Washington, D.C.

The annual salary for this position ranges from \$190,000 to \$210,000. HCCI also provides competitive benefits to full-time employees, including 403B retirement contributions with immediate vesting and health insurance.

Proof of COVID-19 vaccination is required for employment at HCCI.

To apply, please send a resume and cover letter with "Vice President" in the subject line to careers@healthcostinstitute.org.

For more information on HCCI, please visit www.healthcostinstitute.org.